



MARITIME ACADEMY

ADMISSIONS POLICY

2022-2023

Maritime Academy

Part of the Thinking Schools Academy Trust

Date of determination: 3rd September 2021



THINKING SCHOOLS
ACADEMY TRUST

office@maritimeacademy.org.uk

CHILD FIRST ; ASPIRE ; CHALLENGE : ACHIEVE



Maritime Academy Admissions Arrangements 2022-2023

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Maritime Academy admission arrangements for 2022

Introductory statement

Maritime Academy is an 11-18 coeducational, non-selective secondary academy.

Admission number(s)

The school has an admission number of 180 for entry in year 7

The school will accordingly admit this number of pupils if there are sufficient applications.

Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

Application process

The local authority will process applications outside the normal local authority process for co-ordinating school offers. This means you will need to complete your home Local Authority common application form for your other choices of school in addition to a separate application for the Maritime Academy. The application form can be obtained from the Maritime Academy website 'Admissions' page and the Maritime Academy page on the Medway.gov.uk site.

Applications for this school should be sent to School Admissions and Transport Team at the following address Medway Council, Gun Wharf, Dock Road, ME4 4TR or email the completed form to admissions@medway.gov.uk

The closing date for applications is **5pm on Sunday 31st October 2021**

The Medway admissions team will then share the applications with Maritime Academy for us to prioritise places in line with our criteria below if we have more applications than places.

Offers will be made on 1st March 2022 and sent out by Medway Council. If we have not entered into a funding agreement with the Secretary of State opening the school by that date, they will be conditional offers and will be confirmed once we have a signed funding agreement.

Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:



1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order, including those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted
2. Children attending the following feeder schools: All Faiths Children's Academy, Cedar Children's Academy, The Gordon Children's Academy and New Horizons Children's Academy.
3. Children of staff who have been recruited to fill a skill-shortage area.
4. Children based on their exceptional medical or social needs. Each application must include evidence, from a medical specialist or social worker of the child's need and why they must attend this school rather than any other, based on those needs. If evidence is not submitted to the local authority with the application, a child's medical or social needs cannot be considered. See notes
5. Children who live closest to the school. Distance will be based on the shortest distance from home to school, using the Medway Co-ordinated scheme. Should there be two or more identical distances requiring prioritisation, places will be allocated to both students over PAN. see notes

Tie-break

If in categories 2-6 above a tie break is necessary to determine which child is admitted, random allocation undertaken by the local authority, or another body unconnected with the Academy Trust will be used as a tie-break to decide who will be admitted.

Late applications

All applications received by the local authority after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.



Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the Academy Trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Headteacher and any supporting evidence provided by the parent.

Waiting lists

Medway Council will be responsible for holding a waiting list for parents who request their child's name be added for year 7 until 31st December.

The waiting list will operate until the end of the end of the academic year. This will be maintained by the Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined in accordance with the oversubscription criteria. Where places become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact the admissions officer, via the school email address (office@maritimeacademy.org.uk) or Maritime Academy c/o Thinking Schools Academy Trust, Park Crescent, Chatham, Kent, ME4 6NR by 30th March 2022 at 4pm for information on how to appeal. Information on the timetable for the appeals process is on our website at

<https://www.maritimeacademy.org.uk/>



Notes:

Siblings

For this purpose, “sibling” means a whole, half or step-sister or brother, or an adopted child resident at the same address. The Academy will also include in this criterion children whose parents are married or cohabiting and live together within the same household. In the case of multiple births or siblings in the same year group, where there is only one place available in the Academy, the other child/children will be offered place above PAN (Published Admission Number).

Medical and Social Need

‘Social need’ does not include a parent’s wish that a child attends the school because of a child’s aptitude or ability or because their friends attend the school.¹ ‘Medical need’ does not include mild medical conditions.

Home address

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child’s residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents, then the address used will be the address where the child spends the majority of the school week.
