



**MARITIME**  
**ACADEMY**

# ADMISSIONS POLICY

2025-2026

**Maritime Academy**

Part of the Thinking Schools Academy Trust

Date of determination: February 2024



THINKING SCHOOLS  
ACADEMY TRUST

[admissions@maritimeacademy.org.uk](mailto:admissions@maritimeacademy.org.uk)

STRENGTH - PRIDE - UNITY



# Maritime Academy Admissions Arrangements 2025-2026

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## Year 7 Admission number(s)

The school has a published admission number of 180 for entry in year 7.

## Year 7 Admission Arrangements

The arrangements for coordinated admissions in Medway will be set out in detail in the Medway LA booklet for parents 'Admission to Secondary School', a copy of which will be available from the admissions team. The main points are summarised below:

- Parents complete the Medway common application form (CAF) in accordance with the Medway Co-ordinated Admission Scheme.
- The Local Authority will then act as clearing house for the administration of pupils' preferences. Parents will be informed on 1 March 2025.
- The school will also post to parents decisions of the governors on admission and details of the right of appeal against the governors' decision.

## Oversubscription criteria

If the number of applications for admission to the Academy is greater than the Published Admissions Number (PAN) of 180, places will be allocated in the following priority order, after the admission of pupils with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school.

- 1<sup>st</sup> Looked After Children and all children who have been previously looked after, but following being looked after became subject to an adoption order, child arrangement order or special guardianship order, including those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- 2<sup>nd</sup> Children who, at the time of the admission, have a sibling who attends the Academy (Maritime Academy). For this purpose, "sibling" means a whole, half or step-sister or brother, or an adopted child resident at the same address. The Academy will also include in this criterion children whose parents are married or cohabiting and live together within the same household. In the case of multiple births or siblings in the same year group, where there is only one place available in the Academy, the other child/children will be offered place above PAN.



- 3<sup>rd</sup> Children who attend any of the following Thinking Schools Academy Trust's primary schools: All Faiths Children's Academy, Cedar Children's Academy and The Gordon Children's Academy.
- 4<sup>th</sup> Children of staff employed by the Academy: following the criteria above, priority will be given to the child of a person employed by the Academy to fill a vacant post for which there is a demonstrable skills shortage.
- 5<sup>th</sup> Child's health reasons. Written medical evidence from a General Practitioner or hospital consultant must be provided which demonstrates a specific health reason which requires the child to attend Maritime Academy.
- 6<sup>th</sup> Children who live closest to the school. Distance will be based on the shortest distance from home to school, using the Medway Co-ordinated scheme. Should there be two or more identical distances requiring prioritisation, places will be allocated to both students over PAN.

## Tie break

If within the above criteria the school reaches PAN and becomes oversubscribed, a random selection will be used as a tie-break to decide who will be admitted.

## Late applications

All applications received by the Local Authority after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

## Admission of children outside their normal age group

Any parent wishing to place a child in the school in a year group different to their chronological age should first contact the school to explain the situation and the rationale underpinning the decision. The school will, in accordance with the School Admissions Code, consider all such requests and will respond to the parent on whether such an application would be accepted. If an application was submitted, it would be processed in line with the admission arrangements and the relevant test and, if applicable, oversubscription criteria applied.



## Casual admissions - all year groups

The Academy will consider all applications. Should a student be considered to be hard to place under Schools Admission Code 2021 paragraph 3.14, the admission request will be referred to Medway to be considered by the Fair Access Panel rather than follow the normal admissions process.

If more applications are received than there are places available, the oversubscription criteria shall apply. Please see the oversubscription criteria section for more information. Parents/Carers whose application is turned down shall be entitled to appeal. Children with statements of special educational needs, where the Academy is named, will be offered a place over PAN. The Academy reserves the right to discuss this with relevant agencies.

## Waiting lists

All parents who have been refused a place at the school will have the option to indicate their wish to remain on the waiting list.

Children will be held on the waiting list by order of the oversubscription criteria in the Admissions Policy. No account can be taken of the length of time a pupil is on the list. A pupil's position can change on the list as new applicants join or other applicants come off the waiting list.

Medway Council will be responsible for holding a waiting list for parents who request their child's name be added until 31 December.

Notwithstanding a child's place on the waiting list, if the local fair access protocol identifies the academy as offering a suitable place for a child, i.e. one who falls within the scope of the protocol, then he or she will be offered a place.

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.



## Notes:

A child's home will be the address at which the child normally resides and which has been notified to the Academy and other relevant agencies as being the child's normal place of residence. If a child resides between split parents for different parts of the week the parents must agree and nominate one of their addresses to be used for the application.